

Minutes

Clay Township
Clay Fire Territory
December 04, 2025
5:30 p.m.

Purpose: Regular Township meeting and any other business that may legally come before the Board.

- ❖ Call to Order: 5:29 pm
- ❖ Meeting Attendance: Trustee Sean O'Brien, Board President Michelle Shaw, Board Member Robbie Thomas, Chief Jaren Kilian, Director of Finance George Ewald & Pat Richter
- ❖ Minutes from previous meeting reviewed and approve- Rob Thomas, motion to accept Michelle Shaw 2nd – All In Favor – Carried
- ❖ Township Business:
 - Financial Statements –George Ewald, Director of Finance & HR
 - Everwise September 2025 – Interest \$68,362.46
 - Motion to Approve Robbie Thomas – 2nd Michelle Shaw
 - Everwise October 2025 – Interest \$58,526.06
 - Motion To Approve Robbie Thomas – Michelle Shaw 2nd
 - Everwise November 2025 – Interest \$53,337.97
 - Motion To Approve Rob Thomas Michelle Shaw 2nd
 - \$2.1M previously held by Clay Township for specific purpose of replacing Station 24 transferred back to Harris Twp. On 09.30.25 per Trustee Lindsay request
 - Harris Twp. Trustee Lindsay has initiated the transfer of \$615,000 back to Clay Fire for the purpose of compensation related uses
 - 2026 Budget and CIP submitted successfully on 09.29.25
 - 2026 Budget Approved/1782 Notice received from DLGF 11.14.25
 - 2026 Township Salary Resolution (form 17) to be executed
 - Motion to Approve- Resolution 120425A – Robbie Thomas motion
 - 2025 Nepotism in Employment and Contracting Certifications were completed
- ❖ Fire Department Update- Chief Kilian
 - Chief Kilian informed all of the untimely passing of Assistant Chief John Snyder, Penn Township Fire. Services will be 12/7 & 12/8. Clay will send staff to backfill Penn Stations so that their fire personnel may attend Chief Snyders services
 - General Update- see attached summary for detail
 - Memorandum of Authorization to transfer \$400,000 from EMS 4142 to Fire 8604- Michelle Shaw motioned to Approve – Robbie Thomas 2nd
 - Memorandum of Authorization to transfer \$600,000 from EMS 4142 to Fire 8604-Michelle Shaw motion to approve Robbie Thomas 2nd

- 2026 Fire Salary Resolution (Form 17) to be executed
 - Motion To Approve Resolution 120425B – Michelle Shaw

❖ **PUBLIC Comment**-Individuals wishing to speak will state their name, address, phone number(s) and topic. **Remarks are limited to two minutes**, and groups should appoint a single spokesperson

❖ Old Business:

- The second set of Pickleball Courts are underway. The concrete is poured and the courts will be completed in the spring.
- Surplus Fire Equipment Update: The tanker was sold to a Fire Department in MN for \$40,000 the Expeditions will be traded in on a new staff vehicle in 2026, the boat and ambulance have received no bids.

❖ New Business: None

Set next meeting: January 05, 2026

Adjourn 6:23 pm